

Smithsonian-Mason Semester Enrollment Permission Form Instructions

- Please complete the form **fully** and include proof of health insurance.
- Please submit **one letter of recommendation** from a faculty member who knows your work.
- Include a 500 word **statement** indicating why you are interested in joining this program.
- Return the application:
 - via email: amarchan@gmu.edu
 - via mail: Anne Marchant, Associate Director, Mason-Smithsonian Semester,
c/o Smithsonian Conservation and Research Center, 1500 Remount Road,
Front Royal, VA 22630

About the Program

The [Smithsonian-Mason Semester](#) is an undergraduate **resident** program in Conservation Studies. This 16 credit, living-learning environment is located at one of the premier conservation research institutions in the world. Based at the Smithsonian's Conservation and Research Center in Front Royal, VA, this experience provides unparalleled access to the leading edge of conservation research, practice, and international policy development.

Background Investigation

Prior to enrollment, students will be required to pass a security background investigation and fingerprinting through the Smithsonian Office of Protection Services before the semester begins. This will be done at no cost to you. If you are accepted into the Smithsonian-Mason Semester program, more information and forms will be provided to you in the Welcome and Information Packet that will be distributed prior to the start of the term.

Health Insurance and Immunizations

Proof of coverage is required and should be provided with the application. Medical benefits must cover at least \$50,000 per accident or illness with an annual deductible that does not exceed \$500. See the Mason insurance web site: <http://www.gmu.edu/student/hcs/ins.html>. You must also comply with immunization requirements of the Commonwealth of Virginia and George Mason University. See <http://www.gmu.edu/student/hcs/imm/html>

Tuition and Fees

In addition to standard Mason tuition, room and board, and other fees, a Smithsonian Semester program fee will be assessed. Payments will be made in accordance with the schedule and policies published in the Mason Schedule of Classes.

Students not currently enrolled at Mason

Applicants who are not currently enrolled at GMU must submit an **official transcript** and **apply to Mason Admissions as a non-degree seeking student**. See: <http://admissions.gmu.edu/>

Questions

Visit our website at mccs.gmu.edu, email smithsem@gmu.edu, or contact Dr. Anne Marchant, Associate Director, amarchan@gmu.edu, 703-993-1526.

4/09

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Applying for: Spring _____ Year _____ Mason students: G# _____

Last name _____ First name _____ MI _____

Permanent Address _____ Phone _____

_____ Cell _____

_____ Email _____

Citizenship _____ International students: Visa type _____

Emergency Contact _____ Phone _____

_____ Cell _____

_____ Email _____

Program Pre-requisites and Academic Standing

Biological or Environmental Science (BIOL 103, BIOL 104, EVPP 110, NCLC 120, NCLC 211 or equivalent):

Course _____ Term taken _____ Grade _____

Institution (if non-Mason) _____

Junior status (at least 60 credits earned by the start of the term for which you are applying)

Yes ___ No ___

Cumulative GPA: _____ Major: _____

The Mason Center for Conservation Studies is an inclusive community that celebrates diversity and strives to have faculty, staff and students that reflect the diversity of our plural society. We do not discriminate on the basis of race, class, linguistic background, religion, gender identity, sex, sexual orientation, ethnicity, age, or physical ability.

Staff Use: Recommendation received _____ Admitted _____ Letter Sent _____

Name _____

Smithsonian-Mason Semester Statement of Interest

In the space below, please indicate why you are interested in enrolling in this program:

Mason-Smithsonian Semester Faculty Recommendation Form

Student completes this section:

Student Name: _____

Mason Students: G # _____ Email address: _____

I waive ___ do not waive ___ access to this recommendation: _____
(signature of student)

Faculty completes this section:

Please indicate how long you have known this student: _____

Please rank this student:

	Below Average	Average	Above Average	Exceptional	No information
Intellectual ability					
Written communication skills					
Oral communication Skills					
Motivation					
Ability to work under pressure					
Professionalism					

I recommend this student:

with reservations _____ with no reservations _____ with enthusiasm _____

Comments: _____

Faculty Name (please print): _____

Position/ Department/Institution: _____

Phone: _____ **E-mail address:** _____

Faculty Signature: _____ **Date:** _____